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"PRACTICE MAKES PERFECT."

# WRITING EXERCISES

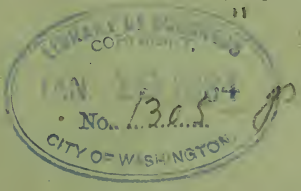
FOR GAINING SPEED IN

# PHONOGRAPHY

ADAPTED TO ALL STYLES.

38
10254

BY ELIAS LONGLEY.




CINCINNATI:
ROBERT CLARKE & CO.
1884.

# THE USE OF THIS BOOK.

All teachers of Phonography must have experienced the difficulty of getting pupils to do a sufficient amount of writing in illustration of the principles studied in each lesson. But few of them can be induced to write the words and sentences more than once, yet there is no art that requires a greater amount of repetition of the same thing, to attain proficiency, than Phonography. Like music, it must have practice, practice, practice, both in writing and reading.

In view of the facts above stated, the compiler of these Exercises has provided the means for exacting from learners of Phonography the writing, and re-writing, of the same words and phrases, from half a dozen to a dozen times; or, in default of so doing, they leave a record of their delinquency, and if they fail to make the progress anticipated this record will show who is at fault.

The printing of the words and sentences in connection with the blank lines on which they are to be written, will save much time to both teacher and pupil over the common method of copying them from the Manual. There will be no time lost in turning from the Manual to the copy-book, and there will be no need of the instructor calling off the words for the pupil to write, as he will have them directly beside his pen every moment. He will thus be enabled to do twice as much writing in the same time, as by the former process.

## DIRECTIONS TO TEACHER AND LEARNER.

The pupil will study the principles in his Manual as usual, but will write the illustrative words and sentences in this Exercise book, instead of taking them from the Manual. At first he should write them but once, and then submit them to the teacher for approval or correction, or correct them himself by comparing with the Phonographic Dictionary.

After he has obtained the correct form he is to fill each line as indicated, writing each one faster and better than the last, if possible, and at the same time repeat the words aloud or mentally. He should insert the vowel signs fully, until he has learned the theory of vocalization perfectly, after which they may be omitted.

It may, with some pupils, be better to let them fill the lines for words only half full the first time, and on a subsequent day complete the work. But no pupil should be allowed to progress into an advanced lesson until he or she has completed the required amount of writing exercises.

When two words are printed in the same line, or where two are included in a brace, it is because of their similarity or dissimilarity; and it is intended that the learner shall fill part of the line with the first word, and part with the second, sometimes alternating them, as on pages 14 and 34.

Words that are distinguished by position, as *by, be, to-be*; *at, it, out*; *off, for, if*, etc., should be written accordingly.

The introduction of short sentences into the first lesson, and longer ones into each succeeding lesson, is a new feature, designed to interest and encourage the learner, and afford desirable drill in proper writing and reading habits. The key to the word-signs at the top of pages, containing such exercises, will enable any learner to read the sentences and copy them understandingly. Each sentence should be read every time it is written.

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# WRITING EXERCISES

FOR GAINING SPEED IN

# PHONOGRAPHY.

*See Manual, Page 27.*

Pa, pay, pea

day, aid

gay

bay, bee

tea, eat

be, bee

gee [jee]

key

ate, eight

ape

ache

age

each

paw

bow

pooh

taw, toe

dough

chaw

Joe

go

*See Manual, Page 27.*



peak.....

peep.....

take.....

gate.. ...

guage.....

talk.....

coat... ....

code.....

cope. ....

coop.....

cheek.....

cage.....

cake.....

chalk. ....

Jake.....

joke.....

goat.....

bate.....

beat.....

bake.... ..

paid.....

date.....

bought ...

boat.....

pope.....

toad.....

boot.....

# Word-Signs and Sentences.

NOTE.—See pages 52, 53 and 54, of the Eclectic Manual of Phonography, for word-signs and joining words in phrases.

I = ˅; O, owe = ˈ; you = ⌒; do = |; think = (; know = ◡
my = ⌒; may = ⌒; me = ⌒; the period = +

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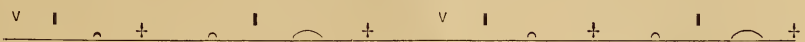

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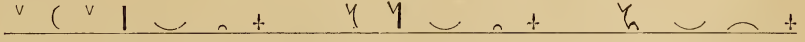

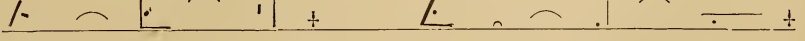

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*See Manual, Page 34*

Ma, mar...

arm .....

par. .....

path.....

tar .....

jar .....

far .....

farm.....

laugh.....

pale.....

bail.....

tale.....

tame .....

gale .....

lame.....

layer ... .

faith.....

shame ....

game,.....

main.....

peal, peel.

beam.....

team.....

deal.....

deep .....

tear.....

teeth .....

*See Manual, Page 34.*

jeer.....

fear.....

leak.,.....

heed.....

heal, heel..

Paul .....

bawl.....

gall... ...

fall.....

shawl .....

shoal.....

both.....

tore.....

door.....

dome.....

comb.....

foam ... ..

roam ....

showed...

load.....

loaf.....

lower.....

pool.....

boom.....

tool.....

tomb .. ...

room.....

wrath.....

raid.....

rake.....

rage.....

rave.....

reap.....

read.....

reach.....

wreath.....

wrote.....

rogue.....

rope.....

rude.....

park.....

parch.....

porch.....

torch.....

repay.....

repair.....

retail.....

redeem.....

revoke.....

revile.....

revere.....

decay.....

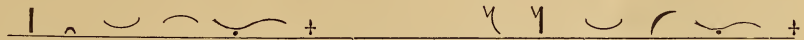
delay.....

became.....

## Word-Signs and Sentences.

NOTE.—See pages 52, 53 and 54, of the Eclectic Manual of Phonography, for word-signs and joining words in phrases.

Be = ; it = ; can = ; come = ; go = ; give = ; so = ); will = ; your = ; as = °; is = ₀; and = ′+

Read: 

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Read:

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Read:

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"

*See Manual, Page 37.*

Add, at ....

am, dam ..

pack .....

lack.....

rack. .....

wrap .....

rang..... .

catch.....

hatch.....

hang.....

egg.....

edge. .....

bell.....

red, read) ready )

knell .....

hell.....

pit.....

tip.....

pill.....

pick.....

dip .....

mill.....

odd.....

off.....

shock.....

lock.....

mock. ....

See Manual, Page 37.

folly ....

body.....

copy.....

cup.....

jug .....

luck. ....

love.....

mug.....

rum.....

touch.....

lucky.....

pull.....

took. ....

shook .....

look.. ...

cook .....

pulley.....

fully. .....

ask.....

assail.. ...

bear.....

dare.....

fare.....

pair.....

earth.....

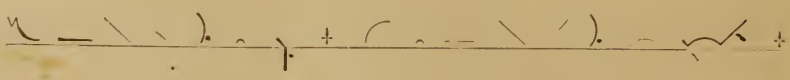
hearth.....

early .....

## Word-Signs and Sentences.

NOTE.—See pages 52, 53 and 54, of the Eclectic Manual of Phonography, for word-signs and joining words in phrases.

Up = ; which = ; for = ; have = ; was = ; shall = ; of = ; to =

Read: 

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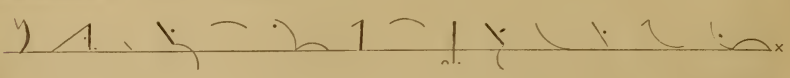
Read: 

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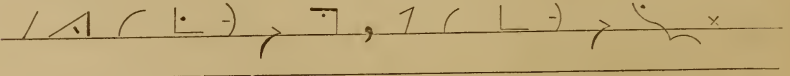
Read: 

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"

"

"

*See Manual, Page 39.*

Pie, by.....

die } .....
dime }

fie, file.....

fire.....

thigh } .....
sigh }

shy.....

lie, life .....

nigh, knife

like.....

type.....

chime.....

chide.....

ripe.....

mile.....

abide .....

defy.....

alive.....

beguile...

revile.....

boy.....

joy.....

toil.....

foil.....

decoy.....

annoy. .

enjoy.....

loyal .....

*See Manual Page 39.*



bow..

vow

out ) ..... our )

hourly

foul

mouth..

couch..

rout..

rowdy

gouty.....

howl

allow ) .. allowed)

bower..

shower

due ) ..... duty)

dupe

duly.....

pure.....

purely. ..

mule ....

few ) ..... fury)

July.....

jury.....

undue

pursue

rebuke ....

failure ....

## Word-Signs, and Sentences to be Written.

NOTE.—Words that are joined by hyphens should be written together, without lifting the pen.

A, an = ¯, *or* ˈ *joined;* all = ˋ; has = °; his = ₒ; how = ʌ; hour, our = ⁀; she = ⁀; us = ); thing = ‿; now = ‿ +

I can now read and write. She paid-a dime for-a big book.

I-think I-shall enjoy our ride. She has no right to-leave my room for-an hour.

My right arm shall keep my farm. Is it right for you to rebuke and defy me?

And so-you-love my lively boy. A-thing of beauty is-a joy for us all.

Lake, elk

limb, elm

like, alike

laying } .
along }

alive.....

alarm .....

allude....

row, oar .

robe, orb

rock, argue

rainy, early

rebuke ( .
Europe)

rear, arrear

pair, parry

beer, berry

tare, tarry

dare, dairy

cheer ( ..
cherry)

fair, fairy..

Mayor) ..
Mary )

revere( ..
vary )

bar, barrier

infer )
inferior)

fail, folly

vale, valley

vile, valise

aunul ( .
calmly)

*See Manual, Page 48.*

Spy .....

sky .....

stay } ....
stow }

slay } .....
sly }

snow } ...
snows }

sway } ...
sways }

pays } ....
peace }

base } ....
bows }

tease } ...
ties }

days } ....
dose }

choice } ..
choose }

keys } ....
cause }

goes } ....
goose }

face } .....
fees }

size } .....
sees }

shows } ...
shoes }

lays } ....
lease }

laws } . ...
loose }

rays } .....
rose }

ways } ...
wise }

office .. ...

sap } ...
soap }

side } ....
said }

siege } ...
such }

south .....

sell } ....
soul }

same } ....
sum }

city
silly

sink
sunk

spade
speed

spoke

scheme

scale

sphere

sleep

slack

slim

smoke

smell

swell

swam

swallow

beslow
beset

decide

task

bask

gasp

rasp

mask

space

specify

stays
stowed

skies
sit

slice
slay

*See Manual, Page 48.*

amaze } ...
amuse }

adduce } ..
seduce }

accuse.....

arise } ..
arouse }

recipe } ..
receipt }

denies.....

solemn...

reason.....

chasten....

chosen ....

hasten.....

mason ....

moisten...

noisily ....

dismay....

deceive....

upset.....

besides....

designs.. .

resides ....

passage....

pausing }
opposing }

causing ...

accusing ..

chasing....

choosing ..

forcing ....

## Word-Signs, and Sentences to be Written.

NOTE.—Words that are joined by hyphens should be written together, without lifting the pen.

Are = ⁄ ; large = / ; them = ( ; her = ⌒ ; in = ◡ ; long = ⌣ ;
way = ⌒ ; he ⁄ ; too = ⌐ +

Her shoes are large and loose enough; she denies choosing them for this reason.

Many laws are a solemn farce. Some schemes of vice arouse us to dismay.

He chose to-smoke and sleep all-day, and-thus-he passed his hours away.

How long will-he deceive me in-this way? Too long, I-fear, by many-a day.

*See Manual. pp. 49, 50.*

Passes } ...
pieces }

doses } ..
teases }

causes } ...
cases }

voices } ...
offices }

loses } ...
leases }

misses } ..
amuses }

raises } .
rouses }

houses....

discusses..

reduces...

refuses ....

revises.....

resist .... .

desist.....

successive.

incisive ..

surmises..

possesses ..

successes..

taste } ..
tastes }

cost { ...
costs }

fast } ....
fasts }

last } .....
lasts }

safest.....

arrest.....

disposed...

reduced.. .

*See Manual, pp. 50, 51.*

step, steps

state } .
steady }

stiff } .....
stuff }

still } .....
style }

store } ...
storm }

story .....

stock .....

pastor } ...
faster }

duster } .
luster }

master } ..
musters }

minister ..

monsters .

sinister...

assume...

asleep . .

escape ...

racy .. ..

accuracy..

policy.. ..

society.....

damp.....

stamp.....

pump.....

emperor ..

ambush ...

embark....

embarrass.

## Practice on all the Word-Signs.

Or ; usual-ly ; any ; language ; important ; improvement ; but ; before ; should ; ought ; who ; the . *or* (See Manual pp. 53, 54.)

The first thing to-do is usually of-importance. You should-think as I-do.
But are you-or I-to-give up?

How long will-it-be as-a usual thing? I too shall-have to-improve my language.
All of-them ought to-be as-long-as-the first.

You-will now go on-your way. For-he ought to go in before-me.
Which-way will you go now?

You-have-a large and-important improvement.
It-was in no way as large as-the first. I-think you-may do-so for her.

Honesty is-the best policy all-the time.

The richest miser chooses to-be-a slave to-his riches.

The wisest and-the best are-the purest of earth.

Possess your soul in peace and resist all senseless fears.

Most things have two sides to-them, and-it-is best to-look at both.

Be zealous in-business, but be no slave to-it.

It-is of no avail to fast if-you-are next to-feast.

Dry, dray

try, tree

pry, pray

grow } ....
grows }

dream

bridge

acre } ....
eager }

odor } .....
utter }

upper } ....
price }

April

tries } ...
trace }

cross } ....
across }

fry } .....
free }

freak

fresh.....

throw } ....
thrice }

Friday.....

offer } .....
over }

honor } ...
owner }

miner } ....
minor }

dinner.....

wager.. ...

spry } ....
spree }

stray } ....
straw }

strike } ...
struck }

strap } .....
strip }

strong.....

strange

string

scrape

scream

supper
sober

sadder
cider

supreme

secresy

safe
suffer

seizure

sinner
sooner

summer

prosper

prescribe

subscribe

describe

disgrace

transgress

transpire

transfer

firm

dark

charm

sharp
sharper

dearly

cheerless

careless

*See Manual, Page 62.*

Moral-ly...

immoral-ly

merely.....

north.....

enormous.

nourish....

nearly.....

nearer.....

journey.,..

purchase..

perverse...

*WordSigns, Page 61.*

Principal-le

re-member

true, truth

Dr., dear..

Christian } care }

larger.....

from.....

every.....

other } ..... either }

there, their

sure.....

pleasure...

error .....

wear.....

more, Mr..

nor, near..

Error is sure to-be exposed to-sharp criticism.

He-is-a pretty fellow to-take care of-prisoners.

The dear Dr. rarely brings-a prize to-shore.

True courage grows strong from vigorous exercise.

Truth and-honesty are sure to-receive favor at-last.

All-proper promises are supposed to-be free from error.

Every member of-a Christian-Church should-take-care to-speak-the truth,
both in prosperous and-adverse times.

Ply, plea.

plow, blue.

glee, glow.

able, apply

idle } .
idleness }

ugly }
ugliness }

Bible.....

title.....

awful.....

evil.....

flaw } .....
flow }

flare.....

fickle.....

vocal.....

blases.....

pleases....

classes ...

oblige.....

declare ...

reply .....

reclaim....

displease...

disclaim ..

discloses

legal } ...
local }

radical....

cradle....

clerical....

payable....

penal.....

tunnel.....

journal....

eternal....

shovel....

ruffle } ....
rifle }

stifle.....

removal ..

arrival ...

inflame. ..

bushel.....

marshal...

partial.....

initial.....

rely } ...
real-ly }

reliable...

relieve ....

release ....

relapse....

strongly...

lovingly..

jokingly...

falsify.....

fulminate.

volumi-
nous

See Manual, Page 65.

unless....

vulgar....

philo-
sophical

collect.....

college ...

calamity..

colonize...

supply.....

splice.....

sublime...

sidle.....

satchel....

sickly.....

civilized ..

possible...

peaceful...

deceitful...

feasible....

advisable..

Word Signs, Page 64.

people. . .

tell } .....
until }

deliver...

call } .....
cool }

children..

follow } ...
full }

value.....

only.....

To-grow angry at trifles is miserable folly, and-a disgrace.

Most people prefer reasonable cheerfulness to-senseless mirth.

All-Christian graces and-virtues must-be fed by personal charity.

Nothing can supply-the place of-valuable books in-a family of children.

There-is-nothing so soon overthrows-a strong head as strong liquor.

The Bible is-a most noble old book, full of both philosophic and-moral truths.

Female beauties are-as likely to-be fickle in-their faces as in-their fancies.

A-graceful presence bespeaks favor from-the most extreme stickler for propriety.

Peaceful times are-the most prosperous and-desirable to all sensible people.

Poverty may suffer for-many-things,
but avarice desires and-grasps at every-thing.

The principal glory of-every civilized people
arises from-the triumphs of-its authors.

Children are like travelers in-a strange place,
and should receive every necessary care.

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